

## Using the Cam Scanner App

compiled by Heather Wright for the VBGS How To Group, Dec 2020

Available on [apple store](#) and [android](#)



Free unlimited scans

Purchase upgrade for other features including:

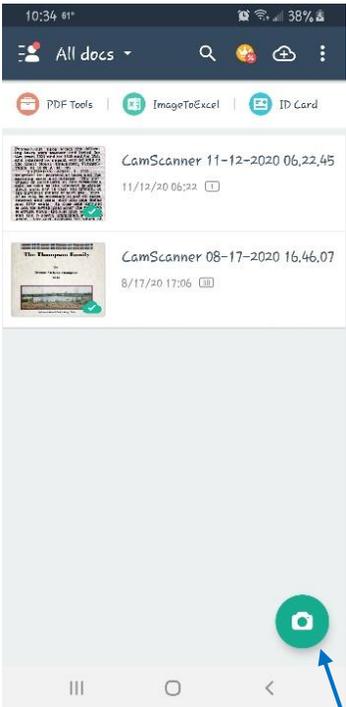
- OCR to convert to a text, word, or excel document
- extra cloud storage
- ID mode scan (front and back on same image)
- e-signature
- book mode
- remove ads and watermarks (I think it's avoidable)

From site: *The free version is an ad-supported version and scanned documents are generated with watermark, plus a limit of 30 pages of adding annotations; Uploading to Evernote/OneDrive is only available for 7 days; Invite 10 collaborators per document at most.*

I only use the free version; I'm not sure if the 30-page limit is new. I scanned a 38-page booklet in Aug and had no problem.

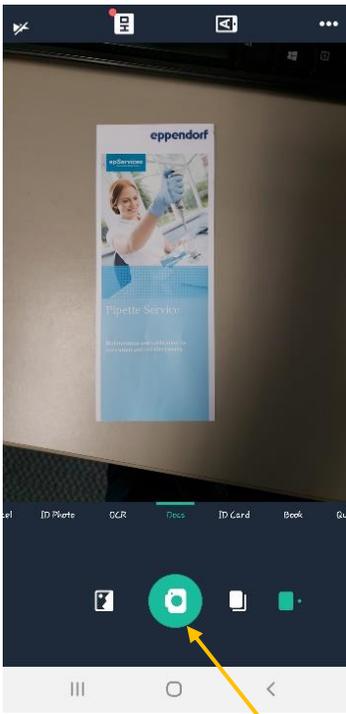
**Note: The following screenshots are on an android phone – it may differ slightly on an iPhone**

Step 1: open app (any existing documents will be shown)



Step 2: hit the camera to start a new scan

Step 3: aim your camera at the item to be scanned



Step 4: hit the camera to take a picture

Step 5: borders will be auto-selected, adjust if needed. (you can zoom) Also, rotate if needed.



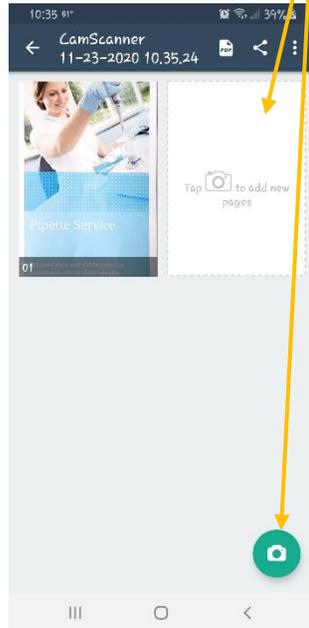
if you want to redo the pic, hit the back button.

Step 6: when ready, hit forward arrow

(image will be cropped)  
Step 7: adjust coloring as needed, using menu on the bottom



that image is saved, if there are more pages/images to the item, hit the blank page or the camera and repeat steps 3-7



I now have 2 images.  
If you'd like to add more, press the camera.



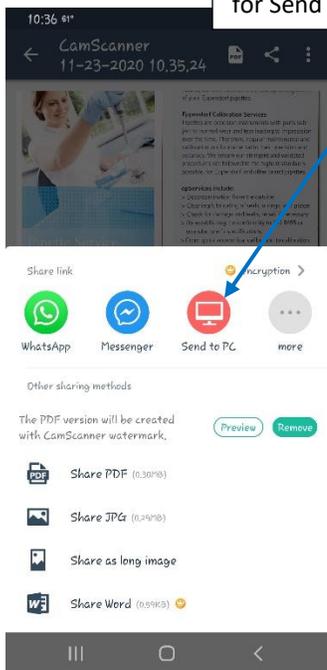
Step 8: Once you ready to export your pdf file, hit the sharing icon

NOTE: When you hit the pdf icon to the left, that is where the watermarks appear.

NOTE: The 3 dot menu icon on the right contains upgrade features

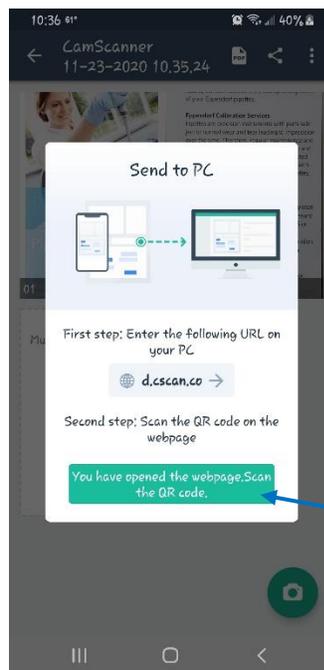
That blank page is now a tool to combine multiple images onto one page – this is a upgrade (pay for) feature.

Step 9: Choose how you want to export your file.  
I typically "Send to PC" but if you hit "More" you can choose email, wi-fi, Bluetooth, etc.

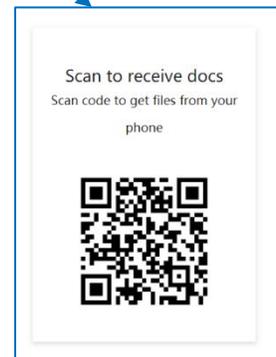


instructions here are for Send to PC, hit it

instructions will direct you to d.scan.co



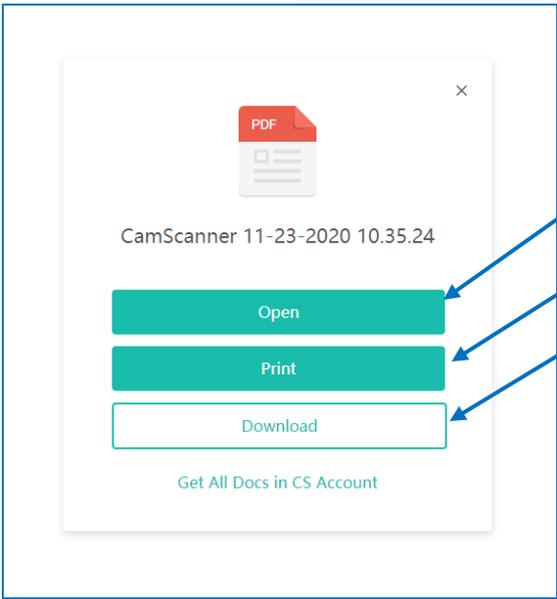
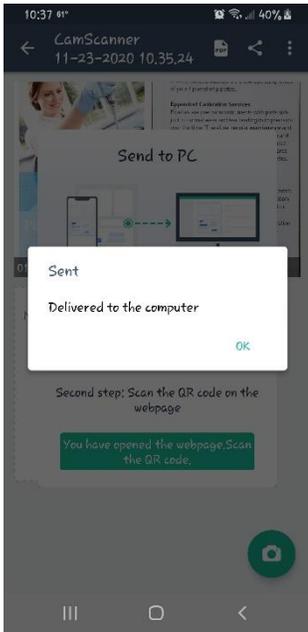
Step 10: On your computer, type d.scan.co in a web browser, you'll see a blank page with this



Step 11: On your phone, hit the green button and point your phone camera at your computer screen.

You'll see a message on your phone that it was delivered to your computer.

This will appear on your computer



Step 12: Choose if you want to:

- Open the file (you can download from there)
- Print the file
- or Download the file

(I always open it and then download just so I can look at it first.)