

## Zoom Directions

The first thing you will want to do is to download the Zoom application. Click on this link <https://zoom.us/support/download>, it will automatically take you to the webpage for the software and start the download for MAC or PC computers.

If you have any problems downloading the software, contact one of our Zoom helpers in our society.

Craig Fenton: [sraigfenton@gmail.com](mailto:sraigfenton@gmail.com)

Carmen Cross: [carmensuecross@yahoo.com](mailto:carmensuecross@yahoo.com)

Heather Wright: [heatherwrightvb@gmail.com](mailto:heatherwrightvb@gmail.com)

Wendy Bransom: [firstlanding.vbgs@gmail.com](mailto:firstlanding.vbgs@gmail.com)

If you haven't used Zoom before, this web page will help you: [Zoom - Joining a Meeting](#)

We will be using Zoom for our Member Meetings until the threat of the virus is gone. Make sure the device that you use for the Zoom application has audio and video capabilities. If the speakers on your computer/device are not very loud, you could get a headset and headphones, they would reduce feedback from speakers.

Practice muting your microphone and turning your video on and off using the Zoom controls. During our member meetings, you will want to mute your microphone unless you are requested to state something during the virtual meeting. The Zoom application also has chat capability, test that also.

Ask one of our Zoom helpers above to do a test meeting with you. When you get an account on Zoom, you will have the basic subscription which is free. You can schedule meetings but they can only be 40 minutes long. VBGS has purchased a Pro subscription which will give our speakers more capabilities.

Be patient with Zoom, there are a lot of people using it, downloads may not be fast.